

**University of Tennessee
Department of Theatre
Graduate Student Handbook
2005 – 2006**

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Introduction

Welcome to the University of Tennessee! By way of introduction, this handbook outlines the course of study for the MFA degree and discusses many of our department's guidelines and special features. Used in conjunction with the policies and procedures of the UT Graduate School, it provides a comprehensive overview of the Department of Theatre's graduate-level offerings.

MFA Degree

The Master of Fine Arts degree in Theatre provides an educational and pre-professional foundation for a life of work and research in the theatre. We strive to develop theatre artists who will be recognized by their peers as ready to enter the professional or academic worlds of theatre. Concentrations in Costume Design, Scene Design, Lighting Design, Performance, and Dramaturgy provide comprehensive training that equips them to compete successfully in the theatre profession of today, while simultaneously creating an environment that nurtures creative risk-taking.

LORT Theatre Company

A unique feature of the MFA degree is the presence of our resident professional theatre company. The Clarence Brown Theatre Company is a LORT D company produced by the Department of Theatre and fully integrated into its academic curriculum. Three of the department's six subscription productions are produced on the CBTC LORT contract, allowing students the opportunity to work alongside seasoned professionals and hone their crafts at the highest professional level. Founded in 1974, the CBTC is one of the older companies in the LORT system and has a distinguished history of hosting artists of national and international stature. MFA actors may join the Equity company in their third year of study. MFA designers have the opportunity to do mainstage work throughout their graduate training.

International Initiatives

The UT Department of Theatre MFA programs feature a strong component of international exchange. Students and faculty have regular opportunities to interact with international artists in Knoxville or abroad. These international initiatives provide experience of diverse modes of theatrical representation and ways of working that enable actors and designers to see their work within the context of a larger world-view. The department allocates funds on a priority basis for exchange initiatives and/or graduate student travel.

These are just a few of the many advantages of graduate study at The University of Tennessee. The faculty and staff of the Department of Theatre welcome you and wish you the best in all of your theatrical endeavors.

Department of Theatre: Organization

Name	Office	Work #		E- Mail	Home #
Alley, David	109 McClung Tower	974-8504		daboalley@comcast.net	567-5452
Black, Bill	209 McClung Tower	974-2188/2203	V	wblack@utk.edu	675-4980
Blair, Kelli	204 McClung Tower	974-7063	V	kblair@utk.edu	933-5738
BOX OFFICE	CBT	974-5161/5162		N/A	Backstage 974-1484
Brimer, Jimmy	Box Office	974-8287		jbrimer@utk.edu	523-8590
Burton, Sarah	Box Office	974-8058	V	sburton1@utk.edu	765-2549
CAROUSEL THEATRE		974-6063		N/A	N/A
Cervone, Thomas	202 McClung Tower	974-0964	V	tcervone@utk.edu	689-6614
Champelli, Joe	103 McClung Tower	974-7069	V	jchampel@utk.edu	357-5737
Conard, Don	Scene Shop	974-2197	A	jconard@utk.edu	523-4613
CONFERENCE ROOM	105 McClung Tower	974-8221		N/A	No Long Distance
Cooke, Marty	Scene Shop	974-2197	A	mcooke@utk.edu	938-7225
Copeland, Tracey			V		588-7296
Covington, Jill	219 McClung Tower	974-2582	V	jcoving2@utk.edu	901-378-0156
Custer, Marianne	208 McClung Tower	974-6136/2203	V	mcuster@utk.edu	691-4823
Design House	908 21st St.	974-6562			
Diamond, James [Jed]	106 McClung Tower	974-7068	V	jdiamond@utk.edu	917-355-2288
Dodd, Sue	206 McClung Tower	974-6011	V	cdodd2@utk.edu	380-1542
Fogarty, Christy	Props	974-8973	V		
Freeman, Kay					670-9964
Gould, Bonnie	208A McClung Tower	974-7302	V	bk Gould@utk.edu	522-4058
Greene, Tyler	Electric Shop	974-3256	V		
Halter, James	Stage Supervisor	974-8552	V	jhalter@utk.edu	588-7296
Hoover, Roger	Box Office	974-3447	V	rhoover@utk.edu	984-3270
Horner, John	Electric Shop	974-8980	V	horner00@utk.edu	687-4413/387-5075
Jenkins, Carol Mayo	109 McClung Tower	974-8373	V		691-4703
Jenkins, Kelly	Costume Shop	974-2203	A		281-2326
Lawson, Whitney	Mkt. Director	974-2497	V	wday1@utk.edu	595-4628
Midkiff, Kim	207A McClung Tower	974-2485	V	kmidkiff@utk.edu	281-7164
Millett, Joseph	Stage Manager	974-8620	V		
Pickart, Christopher			V		
Ponder, Michael	Sound Shop	974-1479	V	mponder1@utk.edu	539-2713
Sams, Casey	108 McClung Tower	974-0806	V	jsams1@utk.edu	577-1901
Silver-Alford, Terry	109 McClung Tower	974-8373	V		691-5419
Sims, Laura	CBT Production Mgr.	974-5659	V	lsims@utk.edu	689-5867/387-5073
Steadman, Allison	Costume Shop	974-2203	A	asteadma@utk.edu	470-0983
Tipton, Betty	219 McClung Tower	974-6725	V	btipton1@utk.edu	675-5357
Todhunter, Jeffery	Costume Shop Supv.	974-2203	A	jtodhunt@utk.edu	769-2431
van den Berg, Klaus	1109 McClung Tower	974-8972	V	kvandenb@utk.edu	531-7799
Ward, Sharon	204 McClung Tower	974-7060	V	sward@utk.edu	984-2074

Weber, Terry	107 McClung Tower	974-7062	V	tweber@utk.edu	531-2490
Winkle, Jerry D.	Scene Shop	974-2197	A	jwinkle2@utk.edu	579-1371
Yeager, Kenton	102 McClung Tower	974-2207	V	kyeager2@utk.edu	577-1901
				-	
Fax # 974-4867	Scene 974-7184	Costume 974-2208		Box Office 974-3448	PM 974-9676

University Number of Interest

Graduate Students Services	P105 Andy Holt Tower	974-2475
Graduate Admissions & Records	218 Student Service Bldg.	974-3251
Computer Assisted Registration	201 Student Service Bldg.	656-2527
Drop and Add	202 Student Service Bldg.	974-2101
Financial Aid	115 Student Service Bldg.	974-3131
Office of Disability Services	191 Hoskins Library	974-6087
University Housing Properties	405 Student Service Bldg.	974-2571
Library Information	Hodges Library	974-6054
Parking Services	2121 Stephenson Dr.	974-6031
Registrar	209 Student Service Bldg.	974-2101
Student Health Clinic	1818 Andy Holt Drive	974-3648

Degree Programs

The Department of Theatre offers the Master of Fine Arts Degree with a major in Theatre. There are concentrations in Costume Design, Scene Design, Lighting Design, Performance, and Dramaturgy. Not all areas of concentration accept applicants every year.

Admission

Graduate School Admission Requirements

All applicants to the MFA program must first complete all procedures and requirements for admission to the Graduate School of The University of Tennessee, Knoxville, as detailed in *The Graduate Catalogue*. Copies of *The Graduate Catalogue* are available from The Graduate School, The University of Tennessee, Knoxville TN, 37996. The phone number is 865-974-3251. It can also be found online at www.utk.edu.

Admission to The Graduate School at The University of Tennessee requires a Bachelor's degree with a satisfactory grade point average from a college or university accredited by the appropriate regional accrediting agency or foreign equivalent. *Admission to The Graduate School does not ensure acceptance into a specific degree program nor admission to candidacy for the degree desired.*

The Graduate School requires a minimum grade point average of 2.7 out of a possible 4.0, or a 3.0 during the senior year of undergraduate study. Applicants with previous graduate work must have a grade point average of 3.0 out of a possible 4.0 or equivalent on all graduate work.

When a student is admitted to The Graduate School prior to having received the baccalaureate degree, that degree must be awarded before the date of first registration in The Graduate School.

Department of Theatre MFA Program Admission Requirements

The MFA Program of The Department of Theatre has additional requirements for admission that must be met by prospective graduate students before they will be accepted.

Interviews with appropriate faculty are required of all applicants. Applicants for admission to MFA design programs must submit samples of their work. Auditions are required of MFA Performance applicants.

Two letters of recommendation, an application for assistantship, and a Statement of Purpose are required and should be submitted directly to the Director of Graduate Studies, Department of Theatre, 206 McClung Tower, Knoxville, TN 37996-0240.

International Applicants

International students should refer to the section on Admission of International Students in *The Graduate Catalogue* or on The Graduate School's website for additional information. (<http://web.utk.edu/~gsinfo/intl.htm>)

Financial Aid

Assistantships

All MFA candidates in the Department of Theatre are awarded Graduate assistantships upon admission. Exact amounts of stipends cannot be determined before the end of the academic year, when the University issues its budget decisions, in the past, stipends have been approximately \$8000.00 per year. Stipends also carry with them a remission of all tuition. Some academic fees remain the responsibility of the students; e. g. activities, technology, and transportation fees.

Graduate students are not required to teach as part of their assistantship. However, teaching opportunities are available. It is the policy of the Department to allow graduate students to become teaching assistants only after their first year or more of graduate study.

Other Forms of Financial Aid

Both the Department of Theatre and the University have other forms of financial aid available. Scholarship aid from the Department not in the form of assistantships is generally awarded to select second and third year students.

For loans and other forms of aid from the University, students should contact the UTK Financial Aid Office directly. They are in Room 115, Student Services Building; 865-974-3131. Online access is through www.utk.edu, "Admissions," "Graduate Admissions," "Cost and Financial Aid."

Degree Requirements

The Master of Fine Arts in Theatre

At least 60 semester hours, 40 of which must be at the 500 level or above, are required for the Master of Fine Arts with a major in Theatre, which is normally to be completed in three consecutive years of full-time residence. Theatre 501 is required the first year of residence. Three additional hours at the 500 level are required from history, literature, or dramaturgy. Students in the MFA degree program are evaluated each semester by juried performance or portfolio submission. Continuation in the program is with the approval of the faculty committee for the appropriate concentration within the MFA degree program. Theatre 599 (Projects in Lieu of Thesis) and an oral defense of the project must be completed satisfactorily before the degree is conferred.

In addition to the core requirements listed above, each area of concentration has specific requirements:

Design Concentration

Required courses are at least 12 hours of Theatre 580 (Design Seminar) and at least 6 hours in the projects courses. Theatre 503 (Elements of Design for Theatre) is required in the first year of residence.

Performance Concentration

At least 12 hours each of Theatre 520 (Master Class in Performance: Acting), Theatre 523 (Master Class in Performance: Movement), and Theatre 525 (Master Class in Performance: Voice). Coursework in this concentration is conducted in a conservatory environment. In the third year, students are expected to intern with either the resident professional Clarence Brown Theatre Company or another regional professional theatre.

Suggested Courses of Study

The following are suggested programs of study for the various concentrations within the M.F.A. degree. These suggestions will not fit the requirements of all students. It is very important that students work with advisors on a regular basis in order to tailor their program to their own needs.

Costume Design:

Semester 1:	Theatre 501 [3] Theatre 503 [3] Theatre 543 [1-3] Theatre 580 [1-6]	Introduction to Graduate Research in Theatre Elements of Design for the Theatre Projects in Costume Design Design/Technical Seminar
Semester 2:	Theatre 510 [3] Theatre 543 [1-3] Theatre 580 [1-6] Art _____ [3]	Studies in Theatre History Projects in Costume Design Design/Technical Seminar Life Drawing
Semester 3:	Theatre 543 [1-3] Theatre 545 [2] Theatre 580 [3] Art _____ [3]	Projects in Costume Design Millinery Design/Technical Seminar Life Drawing
Semester 4:	Theatre 547 [3] Theatre 580 [3] Theatre 585 [1-6] Art _____ [3]	Painting and Dyeing for the Theatre Design/Technical Seminar Production Workshops Water Color
Semester 5:	Theatre 446 [3] Theatre 584 [3] Theatre 599 [1-6]	Pattern Making Photography for the Theatre Project in Lieu of Thesis: Design Major Production
Semester 6:	Theatre 542 [3] Theatre 546 [3] Theatre 599 [1-6] Elective [3]	The Social History of Costume Advance Pattern Making Project in Lieu of Thesis: Design Major Production See Course Menu

Course Menu:

History of Art, History of Opera, Dramatic Literature and Criticism, Shakespeare, Drama of the Restoration and 18th Century, Photography, Scene Design, Lighting Design, Scene Painting, Special Topics in drawing or painting, Directing.

Lighting Design:

- SEMESTER 1: Theatre 580 Design Seminar (3)
Theatre 501 Intro to Graduate Studies (3)
Theatre 503 Elements of Design for the Theatre (3)
Theatre 564 Computer Aided Drafting for Theatre (3)
- SEMESTER 2: Theatre 580 Design Seminar (3)
Theatre 560 Lab Analysis of Realized Lighting Design (3)
Theatre 584 Photography for the Theatre (3)
Theatre 512 Dramatic Literature Analysis (3)
- SEMESTER 3: Theatre 580 Design Seminar (3)
Theatre 560 Lab Analysis of Realized Lighting Design (3)
Theatre 587 Computer Aided Rendering for Theatre (3)
Theatre 462 Advanced Lighting Design (3)
- SEMESTER 4: Theatre 580 Design Seminar (3)
Theatre 560 Lab Analysis of Realized Lighting Design (3)
Theatre 593 Independent Study (1-3)
Theatre 491 Foreign Study (3)
- SEMESTER 5: Theatre 599 Project in Lieu of Thesis (3)
Theatre 560 Lab Analysis of Realized Lighting Design (3)
Theatre History 510 (3)
Elective (3)
- SEMESTER 6: Theatre 599 Project in Lieu of Thesis (6)
Theatre 560 Lab Analysis of Realized Lighting Design (3)
Theatre 593 Independent Study (1-3)

SUGGESTED ELECTIVE COURSE MENU:

History of Art, History of Opera, Music Theory/ Technology, Music Composition, Dramatic Literature and Criticism, Renaissance Drama, Modern Drama, Contemporary Drama, Shakespeare, Drama of the Restoration and 18th Century, Photography, Costume Design, Scenic Design, Advanced Theatre Technology, Make-up, Architectural Illumination, Small Group Dynamics, Conflict Resolution

Scene Design:

Semester 1:	Theatre 501 [3] Theatre 503 [3] Theatre 564 [3] Theatre 580 [3]	Introduction to Graduate Research in Theatre Elements of Design Computer Aided Drafting for the Theatre Design/Technical Seminar
Semester 2:	Theatre 501 [3] Theatre 556 [3] Theatre 564 [3] Theatre 580 [1-6]	Studies in Theatre History Drafting Computer Aided Rendering for Theatre Design/Technical Production Seminar
Semester 3:	Theatre 454 [2] Theatre 555 [3] Theatre 580 [1-6] Theatre 584 [3]	Scene Painting Model Building Design/Technical Production Seminar Photography for the Theatre
Semester 4:	Theatre 553 [1-3] Theatre 580 [1-6] Theatre 585 [3]	Projects in Scene Design Design/Technical Production Seminar Salzburg Seminar
Semester 5:	Theatre 584 [3] Theatre 599 [3] Elective [3]	Photography for the Theatre Project in Lieu of Thesis See Course Menu
Semester 6:	Theatre 599 [1-6] Elective [3] Elective [3]	Project in Lieu of Thesis See Course Menu See Course Menu

Course Menu:

History of Theatre, History of Art, History of Opera, Rendering, Shakespeare, Drama of Restoration and 18th Century, Photography, Water Color, Costume Design, Lighting Design, Directing.

Performance:

Semester 1:	Theatre 501 [3] Theatre 520 [3] Theatre 523 [3] Theatre 525 [3]	Introduction to Graduate Research in Theatre Master Class: Acting Master Class: Movement Master Class: Voice/Speech
Semester 2:	Theatre 510 [3] Theatre 520 [3] Theatre 523 [3] Theatre 525 [3]	Studies in Theatre History Master Class: Acting Master Class: Movement Master Class: Voice/Speech
Semester 3:	Theatre 520 [3] Theatre 523 [3] Theatre 525 [3]	Master Class: Acting Master Class: Movement Master Class: Voice/Speech
Semester 4:	Theatre 520 [3] Theatre 523 [3] Theatre 525 [3]	Master Class: Acting Master Class: Movement Master Class: Voice/Speech
Semester 5:	Theatre 520 [3] Theatre 585 [3] Theatre 599 [3]	Master Class: Acting Production Workshops Project in Lieu of Thesis
Semester 6:	Theatre 520 [3] Theatre 585 [3] Theatre 599 [3]	Master Class: Acting Production Workshops Project in Lieu of Thesis

MFA Graduate Student Policies Performance

Assistantships

Graduate students in Performance are awarded an assistantship for work as an actor in the Department. Graduate students will fulfill required rehearsal and performance responsibilities beyond regularly scheduled course hours.

Serving as a Teaching Assistant is not a requirement; however, for those students wishing to receive teaching experience while in the MFA Performance Program, every effort will be made to provide that opportunity. Prior to becoming qualified to teach a 200 level Theatre course, prospective Teaching Assistants must assist a faculty instructor for at least one semester prior to receiving a teaching assignment. The earliest that one may assist a faculty instructor is the Spring semester of the first year.

In the third year, the assistantship is normally for service as an intern with the professional Clarence Brown Theatre Company. Proposals for outside internships will be considered on a case-by-case basis, and must be submitted no later than the end of the first semester of the second year.

Performance Opportunities

The UT Theatre season includes: the professional productions (Clarence Brown Company) and the University productions (University company). MFA actors must be available for casting in all UT Theatre Department productions.

Outside Employment

Due to the intensive nature of the MFA training, during the first two years, outside employment is not possible, except within the industry as a performer. Any such performance must not conflict with the requirements of the program and must be approved by the Performance Faculty on a case-by-case basis.

In the third year of training, a greater degree of flexibility is possible with respect to outside employment opportunities, still depending upon Faculty approval.

M. F. A. Graduate Students Policies Design

Assistantships

Graduate students in design who have assistantships will generally be placed in the shop directly related to his/her area of concentration. Occasionally instances, upon a student's individual needs as determined by the faculty. Assistantships require an average of 16 hours work per week during the 15 weeks of each semester. Teaching assignments may be available during the second and third years of study. Stagecraft, Make-Up and Introduction to Theatre are among the courses that have been taught by qualified graduate students in design. Teaching a course exempts the student from five hours of shop work per week. The student is responsible for working the remaining ten hours per week in the shop to which he/she has been assigned.

Third year graduate students in design work on "as needed" basis at the discretion of the major advisor. They are exempted from the usual 16 hours per work requirement.

Design Student Facilities

MFA design students each have studio space in a building dedicated just for the use of the MFA design program. This facility includes a teaching and seminar room, a state of the art computer lab with a station for each student in the MFA class, professional grade mat cutters for model building, a refrigerator and microwave oven.

Design Opportunities

Student in design will design a minimum of one lab theatre production and two fully supported productions during the three-year course of study. If the student's schedule permits and additional design opportunities in the department are available, design of additional productions is possible. Design outside the department is not permitted without permission in **writing** from the student's major advisor.

Outside Employment

While on assistantship, students in design are not permitted to hold outside jobs.

Guidelines for Graduate Assistants in the Costume Shop

Graduate Assistants assigned to the Costume Shop are required to work 16 hours per week. Upon entering the program and work area the assistant's skill level will be assessed and they will be assigned suitable tasks within the shop. As soon as possible after registration the assistant is expected to post on the Costume Shop door a class schedule that includes the hours they anticipate being in the shop each week. Additionally, local and "home" phone numbers as well as e-mail addresses should be posted with the schedule.

Policies concerning regular work attendance are set and enforced by the Costume Shop Supervisor. If possible, the Shop requests that students arrange their work schedules so as to be more available during heavy work times in the season (i.e. the two weeks preceding the Friday opening of a show). Scheduling conflicts should be discussed with the Costume Shop Supervisor in advance.

Assistants are required to complete their work requirements by the end of each semester. Deficiencies in work hours are discussed with the assistant and referred to the Director of Graduate Studies if problems persist.

Guidelines for Graduate Assistants in the Lighting Shop

Graduate Assistants assigned to the Lighting Shop are required to work from 5-16 hours per week, depending on the individual's agreement with the Department. Upon entering the program, the student will be assessed in his/her level of skill and assigned to suitable tasks within the shop. Assistants in the Lighting Shop will be under the supervision of the Lighting Shop Manager, the Master Electrician, and the Faculty Lighting Designer.

Policies concerning regular work attendance are set and enforced by the Lighting Shop Supervisor. A schedule of work calls is posted at the beginning of each semester and updated on a regular basis. Scheduling conflicts should be discussed with the Light Shop Supervisor in advance.

Assistants are expected to complete their work requirement by the end of the semester. Deficiencies in work hours are discussed with the assistant and referred to the Director of Graduate Studies if problems persist.

We believe that the most effective teaching tool is hands-on experience. The more experiential the learning, the deeper and more connected the educational impact will be. Beginning their second semester, lighting design students will be encouraged to design at least three realized productions each semester and work professionally in the field during summer break. This aggressive practical experience must be balanced with an equally rigorous academic component. The student must develop a thorough understanding of Dramaturgy, Literature, History, Art, Theatre and Concept Development. The entire first year of study focuses primarily on the intellectual and emotional connection to the source material and the artistic self-expression of that connection.

A specific strength of this program is the diversity of experiences available. The study of Lighting Design at UT, will not only include Theatre but also will also explore other disciplines such as, Dance, Music, Opera, Industrials, Ice Shows, and large scale Arena Projects. The curriculum is flexible enough to be adapted to individual student strengths, weaknesses and personal interests. We encourage students with diverse backgrounds to join us, as our students not only learn from our faculty but from each other as well.

The opportunity to study abroad with some of Europe's top designers and to collaborate with the professional directors and designers at the Clarence Brown Theatre, make this one of the most unique training programs in the country. Top designers in the business are brought in each year to work with the design students in both a workshop format and as guest designers at the LORT theatre. Students will also have the opportunity to travel with the two faculty lighting designers as they continue to freelance professionally. Students will gain the understanding that there are many different ways to design with light. The broader their learning experience, the more complex and rich their own design voices become.

This competitive 3-year program will accept 2 new students every other year. Two first year students will be on campus with two third year students. This allows for both creative exchange and an informal mentoring environment. In the second year of study there are only two

graduate students. This allows a one to one student to faculty ratio, giving the personal attention necessary during a design intensive year. In the third year, they become the mentors and will have (if interested) teaching responsibilities.

This is an exciting and rigorous program specifically designed to place students directly into the profession or prepare them for a teaching career.

Guidelines for Graduate Assistants in the Scene Shop

Most Graduate Assistants assigned to the scene shop are required to work 225 hours each semester. This averages out to 16 hours per week while classes are in session. Your official starting date is the first day of classes. You may choose to start earlier to get ahead on your hours. At the beginning of each semester please be sure that you have provided the show with your class schedule, your “home” phone number, your e-mail address, and any other contact numbers you may have [e.g., cell phone].

Once you have established a class scheduled you will be asked for a work schedule for the semester. Prompt and regular is expected from everyone. Scheduling conflicts should be discussed with the Scene Shop Supervisor in advance. Occasionally, you may be asked to work beyond your scheduled times; e.g.: strikes, project dues, etc. These times are discussed and handled individually.

Assistants are expected to complete their work requirement by the end of each semester. Deficiencies in work hours are discussed with the student and referred to the Director of Graduate Studies if problems persist.

Graduate Reading List

The following is a suggested reading list for graduate students in Theatre compiled from suggestions by the faculty. The list is offered to the Graduate Student in Theatre as a reference list of the major texts and plays that a graduating student should be familiar with. The list offers texts in theory and history and criticism along with standard texts in acting and design. The list is not intended as a definitive one for all areas of Theatre, but rather as a general background with which all Theatre students should be familiar. Major professors in your area of concentration should be consulted about further readings specific to your area.

Texts:

- Abel, Lionel. *Metatheatre; A New View of Dramatic Form*. 1963.
Appia, Adolphe. *The Work of Living Art*. 1960
Artaud, Antonin. *The Theatre and Its Double*. 1958
Berst, Charles. *Bernard Shaw and the Art of Drama*. 1973
Brockett, Oscar and Robert Findlay. *Century of Innovation: A History of European and American Theatre and Drama Since the Late 19th Century*. 1991
Brook, Peter. *The Empty Space*. 1969
Burriss-Meyer & Cole. *Scenery for the Theatre, Rev. ed.* 1966
Checkhov, Michael. *To the Actor on the Technique of Acting*. 1953
Craig, Edward Gordon. *On the Art of Theatre*. 1925
Dukore, Bernard, ed. *Dramatic Theory and Criticism, The Greeks to Grotowski*. 1974.
Else, Gerald. *Aristotle's Poetics: The Argument*. 1957.
Esslin, Martin. *The Theatre of the Absurd*. 1969
Grotowski, Jerzy. *Towards a Poor Theatre*. 1970
Hodge, Francis. *Play Directing: Analysis, Communication, and Style*. 1971
Hornby, Richard. *Script into Performance*. 1978
Jones, Robert Edmund. *The Dramatic Imagination*. 1941
Langley, Stephen. *Theatre Management in America*. 1974
McCann, Michael. *Artists Beware*. 2001
Moore, Sonia. *The Stanislavsky System*. 1972
Pecktal, Lynn. *Designing and Painting for the Theatre*. 1973
Rosenthal, Jean. *The Magic of Light*. 1972
Saint-Denis, Michel. *The Rediscovery of Style*. 1960
Schechner, Richard. *Environmental Theatre*. 1973
Shank, Theodore. *American Alternative Theatres*. 1982
Sontag, Susan. *Against Interpretation*. 1966
Stanislavski, Constantin. *My Life in Art*. 1952
Styan, J. L. *Modern Drama in Theory and Practice, 3 vols.* 1981
Willett, John. Trans. *Brecht on Theatre*. 1964

Plays:**American Drama:**

Albee, Edward: *Zoo Story*, *Who's Afraid of Virginia Woolf?*
Baraka, I. A. *Dutchman*
Hansberry, Lorraine: *Raisin in the Sun*.
Hellman, Lillian. *The Little Foxes*
Hwang, Henry David: *FOB*, *M. Butterfly*
Kauffman and Hart: *You Can't Take It With You*
Mamet, David: *American Buffalo*, *Gengarry Glen Ross*
McLeish, Archibald: *J. B.*
Miller, Arthur: *Death of a Salesman*, *The Crucible*, *All My Sons*
Norma, Marsha: *Night Mother*
Odets, Clifford: *Waiting for Lefty*
O'Neill, Eugene: *The Hairy Ape*, *Long Day's Journey Into Night*, *Ah! Wilderness*, *Desire Under the Elms*
Rice, Elmer: *The Adding Machine*
Shepard, Sam. *Fool for Love*, *Curse of The Starving Class*
Terry, Megan: *Viet Rock*
Wasserstein, Wendy: *The Sisters Rosenweig*
Wilder, Thornton: *Our Town*, *The Skin of Our Teeth*
Williams, Tennessee: *A Streetcar Named Desire*, *The Glass Menagerie*, *Cat on Hot Tin Roof*
Wilson, August: *Fences*
Wilson, Lanford: *Talley's Folly*, *The Hot'l Baltimore*, *The Red Curtain*

English Drama

Ayckbourn, Alan: *Woman in Mind*
Bond, Edward: *Saved*
Churchill, Caryl: *Cloud 9*
Congreve, William: *The Way of the World*
Coward, Noel: *Blithe Spirit*, *Private Lives*
Farquhar, George: *The Beau Stratagem*
Ford, John: *Tis' Pity She's A Whore*
Gay, John: *The Beggar's Opera*
Goldsmith, Oliver: *She Stoops to Conquer*
Hare, David: *Plenty*
Jonson, Ben: *The Alchemist*, *Volpone*
Marlowe, Christopher: *The Tragical History of Doctor Faustus*
Orton, Joe: *What the Butler Saw*
Osborne, John: *Look Back in Anger*
Pinter, Harold: *The Birthday Party*, *Betrayal*
Shaffer, Peter: *Equus*, *Lettice and Lovage*
Shakespeare, William: *king Lear*, *A Midsummer Night's Dream*, *Hamlet*, *Richard III*, *Othello*, *Twelfth Night*
Shaw, George Bernard: *St. Joan*, *Major Barbara*, *Man & Superman*, *Pygmalion*

Sheridan, Richard: *The Rivals, School For Scandal*
Stoppard, Tom: *Rosencrantz and Guildenstern are Dead, Arcadia*
Webster, John: *The Duchess of Malfi*
Wilde, Oscar: *The Importance of Being Earnest*

French Drama

Anouilh, Jean: *Antigone*
Beaumarchais, Pierre-Augustin: *The Barber of Seville*
Cocteau, Jean: *The Infernal Machine*
Corneille, Pierre: *Le Cid*
Feydeau, Georges: *A Flea in Her Ear*
Genet, Jean: *The Balcony*
Giraudoux, Jean: *The Madwoman of Chaillet*
Ionesco, Eugene: *Rhinoceros*
Jarry, Alfred: *Ulu Roi*
Moliere, Jean-Baptiste: *Tartuffe, The Imaginary Invalid, The Misanthrope*
Racine, Jean: *Phaedra*
Rostand, Edmond: *Cyrano de Bergerac*
Sarte, Jean Paul: *No Exit*

German, Austrian and Swiss Drama:

Brecht, Bertolt: *Mother Courage, Galileo, The Good Woman of Setzuan, The Caucasian Chalk Circle*
Buchner, George: *Wayzeck*
Durrenmatt, Fredrick: *The Visit*
Wedekin, Franz: *Spring Awakening*
Wiess, Peter: *Marat/Sade*

Greek Drama:

Aeschylus: *Te Oresteia Trilogy*
Aristophanes: *The Cloud's*
Euripdes: *Medea*
Sophocles: *Antigone, Oedipus Rex*

Irish Drama:

Beckett, Samual: *Waiting for Godot*
Behan, Brendan: *The Hostage*
Synge, John Millington: *Riders to the Sea*

Russian Drama:

Checkhov, Anton: *The Cherry Orchard, The Seagull, Three Sisters*
Gogal, Nikolai: *The inspector General*
Gorky, Maxim: *The Lower Depths*
Turgenev, Ivan: *A Month in the Century*

Scandinavian Drama:

Ibsen, Henirk: *Ghosts, A Doll's House, The Master Builder*
Strinberg, August: *Miss Julie, Dream Play, Ghost Sonata*

Spanish Drama:

Lode de Vega: *The Sheepwell [Fuente Ovejuna]*

Lorca, Federico Garcia: *Blood Wedding, The House of Bernarda Alva*

Miscellaneous Drama:

Capek, Karel: *R.U.R.*

Fugard, Athol: *The Road to Mecca, Master Harold and the Boys*

Graduation Requirements

In addition to completing all of the requirements listed for the degree a student must comply with the requirements of The Graduate School and the University before they will be Granted a degree. Mostly this consists of paperwork, but **it must be submitted properly and on time or THE UNIVERSITY WILL NOT ALLOW YOU TO GRADUATE.** The following is a list of The Graduate School and University requirements for graduation and the approximate dates of each. You must check with The Graduate School for the **exact dates** of each **deadline** for the specific year in which you intend to graduate. This information can be accessed at The Graduate School web site: gsinfo@utk.edu. Just click on the appropriate menu bar and follow the instructions. All of these requirements occur in your third year of residence.

Register for Theatre 599:

You must be registered for three [3] hours of Theatre 599 [Projects in Lieu of Thesis, under the name of your major professor] during the semester in which you intend to graduate.

Application for Admission to Candidacy:

This form must be submitted to The Graduate School near the end of the Fall Semester of your third year of residence. This form lists all the courses that you have taken and intend to take before graduation. The Graduate School checks this form to see that you have met all the requirements for graduation.

Diploma Application:

This for must be submitted to The Graduate School sometime in February of your third year of residence.

Pay Graduation Fee:

This fee must be paid to The Bursar's Office usually about one week after the Diploma Application is submitted.

Order Cap, Gown and Hood:

You must place an order for your cap, gown and hood at the bookstore ring counter usually around the first of April so that you have the proper items for the graduation ceremony.

Schedule your Final Examination for Non-Thesis Students:

This is the form that tells The Graduate School when you will be taking your Final Exam in defense of your Non-Thesis Project. This form must be completed and in The Graduate School sometime in April.

All of the above requirements must be complete properly and on time or you will not be allowed to graduate.

Please note that all of the dates given above are **approximate**. You can only find out the **exact date** of these **requirements** by checking The Graduate School at the beginning of your third year of residence. They are all published in a calendar that The Graduate School issues yearly titled: Dates to Remember—Academic year 20__ - __. This calendar is also published each semester in *The Graduate School News*, available both online or in print.

Academic Honesty

Academic integrity is a responsibility of all members of the academic community. An honor statement is included on the application for admission and readmission. The applicant's signature acknowledges that adherence is confirmed. The honor statement declares that:

An essential feature of The University of Tennessee, Knoxville is a commitment to maintaining an atmosphere of intellectual integrity and academic honesty. As a student of The University, I pledge that I will neither knowingly give nor receive any inappropriate assistance in academic work, thus affirming my own personal commitment to honor and integrity.

Webster's Tenth New Collegiate Dictionary [1998] defines plagiarism as "stealing or passing off ideas or words of another as one's own"; the use of a created production without crediting the source." Any material taken from another source must be documented, and in no case should one present another's person's work as one's own. Student involved in collaborative research to avoid questions of plagiarism should exercise extreme caution. If in doubt, students should check with their major professor and The Graduate School about the project. Plagiarism will be investigated when suspected and prosecuted if established.

Appeals Procedure

The student handbook, *Hilltopics*, available online, contains statements concerning UT Knoxville standards of conduct and of all disciplinary regulations and procedures. [To access the online version of *Hilltopics*, first log onto the University's home page, click "Student", then "Hilltopics" where you may refer to the Table of Contents]. Normally, grievances should be handled at the department level through the students' advisor or the department or program head. Students wishing to appeal a grade or other action of the department should:

1. Meet with the instructor of the course, members of the student's committee and if desired, with the department head.
2. If that meeting is unsatisfactory, the student should make a written request to appeal the grade/action through the Departments Academic and Artistic Standard Committee. The Committee will meet with the student and all faculty involved in the action being appealed. After hearing all sides of the issue, the committee will make a judgment and recommendation for action. The Department Head will consider the final recommendation of action. The Department Head will consider the final recommendation of the committee binding and will take the necessary measures to comply with that recommendation. The student will be notified in writing of the department decision and avenues of appeal.
3. If the student believes due process has been denied by the Department of Theatre, graduate students may further appeal to the Dean of the Graduate School, The Graduate Council, and the Chancellor. The by-laws of the university [Article V, section 7] provide that any individual may ultimately appeal to the Board of Trustees through the President. A hard copy of the Appeals Procedures is available in The Office of Graduate Admissions and Records. It can also be viewed electronically on The Graduate School web-site [see *Graduate Council Appeal Procedure*, revised on May 5, 1999].

Student Responsibilities

Graduate students must assume full responsibility for knowledge of rules and regulations of the Graduate School and departmental requirements for the chosen degree program. The Dean of The Graduate School must approve any exceptions to the policies stated in *The Graduate Catalog*. Individual colleges and departments may have requirements beyond the minimum established by The Graduate School. *The Graduate School News*, published each term, includes a calendar of

deadlines, new policies and procedures of The Graduate School, and changes in degree programs. The *News* contains the latest information on Graduate School matters, some of which may supersede *The Graduate Catalog*. Students should at all time be aware of current regulations. The *News* is available at the Office of Graduate Admissions and Records during the registration period at the beginning of each term. Additional copies are available at The Office of Graduate Admissions and Records.

Registration and Course Loads

Registration

Registration is required of all graduate students when using University facilities and/or faculty time. The minimum number of hours for registration is three. Registration allows use of services such as library checkout, laboratories, and recreation facilities not open to the public.

Information concerning registration is available in *The Graduate School News and Timetable of Classes* each term. A registration period is scheduled during each semester of a subsequent semester. A student who has applied for graduate admission may register [see Conditional Registration]. A late registration period is held normally two days prior to the beginning of classes. A late registration fee of \$15.00 is assessed to any student in attendance at the University who fails to register early for the following semester. A student who participates in regular registration must obtain the computerized class schedule and pay fees on the first day of registration check-in. Additional information can be obtained from the Office of Graduate Admissions and Records.

Failure to pay tuition and fees before the deadline listed each semester in *Timetable of Classes* will result in the assessment of a late registration fee. Retroactive registration is not permitted.

Non-degree or provisional students in unrestricted programs [see Graduate Catalog] may obtain permission to register from the Office of Graduate Admissions and Records. Non-degree students with no declared major must obtain permission from the department/program head to register for courses in restricted fields.

Please note that *The Graduate School News* is available at the beginning of each semester at the Office of Graduate Students, 218 Student Services Building. It can also be viewed online.

Conditional Registration

A person who appears to meet the admission requirements of the Graduate School may be allowed to register for an initial term after submitting the Graduate Application for Admission form and application fee. Time is allowed to obtain transcripts and additional requirements for admission. The student who fails to gain admission within seven weeks after registration will NOT be permitted to register again until all admissions requirements are met.

International students may NOT register conditionally.

Registration Techniques

Online Registration: After obtaining your PIN number from the Registrar, graduate students may register on line at www.cpo.utk.edu and following the appropriate instructions. Detailed instructions for online registration can be found in the *Timetable of Classes*.

By Phone: Easy and quick. Detailed instructions are in the *Timetable of Classes* each semester. After your first semester you will be mailed a security code which allows you register by phone. Early registration is a good way to ensure that you get the classes that you want. Enrollment is not usually a problem with theatre classes, but classes outside of the department fill up quickly.

Manually: During your first semester you will have to complete a manual registration. Forms may be picked up and submitted to Room 218 Student Service Building. Forms should be picked up after 3:00 p.m. on the day your turn in the form. Early schedule pickup is also recommended. You can avoid the crunch of registration if you do it early.

Fee waivers are enter into the system prior to Fall semester [thru Spring semester, if you register for Summer you need to let the main office know, so that the fee waiver can be entered]. The fee waiver does not cover the cost of student activity fee [you are responsible for those fees].

Course Load

The maximum load for a graduate student is 16 hours, and 9 to 12 hours are considered a full load. Students holding a one-half time assistantship can take no more than 12 semester hours. A student on a one-half time assistantship who takes six semester hours will be considered full time. Refer to *The Graduate Catalog* for additional information.

For the summer term, graduate students may registrar for a maximum of 12 semester hours in an entire summer term or for a maximum of 6 semester hours in a 5-week summer session. Students may enroll in only one course during a mini-term session.

Students holding a one-half time assistantship normally should enroll for 6-11 semester hours. A one-fourth-time graduate assistant normally should take 9-13 semester hours. A student on a one-half time assistantship who takes six semester hours will be considered full time. Refer to the Policy for the Administration of Graduate Assistantships for additional information.

Students receiving financial aid should consult with the department/program head concerning appropriate course loads. Courses audited to not count toward minimum graduate hours required for financial assistance.

Registration for more than 12 hours during any semester, or for more than 12 hours during any semester, or for more than 12 hours in the summer term, is not permissible.

Academic Standards

Graduate education requires continuous evaluation of the student. This evaluation includes not only periodic objective evaluation, such as the cumulative grade-point average, performance on comprehensive examinations and acceptance of the thesis or dissertation, but also judgements by the faculty of the student's progress and potential. Continuation in a program is determined by consideration of all these elements by the faculty and the head of the department.

The academic records of all graduate are reviewed at the end of each semester, including summer term. Graduate students must maintain a cumulative grade point average of at least 3.0 on all graduate courses taken for a letter grade of A-F. Grades of S/NC, P/NP, and I, which have no numerical equivalent, are excluded from this computation.

The M.F.A. Program for the department of Theatre further requires that each student undergo a progress/portfolio examination will determine whether the student will be invited to continue for the following year of the program. The faculty of the appropriate area of concentration in Performance or Design will give this examination and the students will be notified promptly of the results. Students should check with their major professor to determine the date of these examinations.

Academic Probation

Upon completion of nine hours of graduate coursework, a graduate student will be placed on academic probation when his/her cumulative GPA falls below 3.0. A student will be allowed to continue graduate study in subsequent semesters if each semester's grade point average or greater. Upon achieving a cumulative GPA of 3.0 or greater, the student will be removed from probationary status. Students are also subject to academic review by their graduate faculty at any time. A formal letter stating the terms of probation will be made available.

Dismissal

If a student is on academic probation, the degree or non-degree status will be terminated by the Graduate School if the student's semester GPA falls below a 3.0 in a subsequent semester. When the particular circumstances may be deemed to justify continuation, and upon recommendation of the appropriate academic unit and approval of The Graduate School, a student on probation whose semester GPA is below a 3.0 may be allowed to continue on a semester-by-semester basis.

Dismissal of a graduate student by a department or program is accomplished by written notice to the student, with a copy to The Graduate School. In those cases where the department's requirements for continuation are more stringent than Graduate School requirements, The Graduate School will evaluate the student's records to determined whether the student is eligible to apply for a change of status and register in another area of study. Registration for courses in a department from which a student has been dismissed will not be permitted, except by written authorization from the department.

Resources

Housing

University Apartments

The University has provided excellent apartments facilities in several locations for married students without families. Apartments not needed to house married couples are made available to single graduate students. Information and application for these facilities may be secured from the Department of University Housing Properties, 405 Student Services Building [974-3411].

Off-Campus Housing

The Department of University Housing provides a list of off-campus housing available to students, 405 Student Service Building. This list may be found at the University Housing website at <http://web.utk.edu/~reshalls>. The University does not inspect or approve these facilities. The terms and conditions for the rental of off-campus housing are between the student and the landlord.

Residence Halls

The Department of Residence Halls provides housing on-campus for single graduate students. Graduate students are given the same priority for housing in residence halls as undergraduate students. However, many graduate students choose to live in Melrose of the Apartments Residence Halls, since they remain open between the fall and spring semesters. Applications and further information can be obtained from the Department of University Housing at 974-2571.

Office of Disability Services

The Office of Disability Serves [ODS] is committed to providing equal opportunities for students and employees with disabilities at the University of Tennessee. The primary objective for the office is to eliminate accessibility barriers to provide individuals with disabilities equal access to academic, social, career, cultural and recreational opportunities offered with the university.

To ensure that services are provided in a timely manner, prospective students with disabilities are encouraged to contact ODS on month prior to the semester in which they plan to attend. Contact with the students prior to registration enables the ODS staff to better assess the need for interpreters, readers, accessible facilities, and other support services. Van service is also provided to those individuals with mobility limitation, whether permanent or temporary. Documentation of the disability within the past 3 years from an attending physician or psychologist is required.

To contact the office, call [865] 974-6087, fax [865] 974-9552 or email: ods@tennessee.edu. Visit the website at <http://ods.utk.edu>.

ODS is located at 191 Hoskins. Library.

University Program and Service Fee

This fee provides non-instructional facilities and programs of an educational, cultural, social, recreational and service nature, the fee gives students access to various goods and services at no charge, or for a reduced out of pocket expense. There is no charge for student athletic tickets [except for out of town games], the student newspaper, or use of the Student Rec Center. Many activities and programs sponsored by the Central Program Council and rates for popular cultural concert offering, the campus film series, University Theatre productions, the Knoxville Symphony, the Knoxville Opera and many other events on campus.

For access to these programs and activities, students must present an activity card and/or a validated student identification card.

For additional information regarding program and service fees, please refer to *The Graduate Catalog*.

Banking

Several facilities are available on or near the university campus. The UT Federal Credit Union, 2100 White Avenue, 971-1971, allows university employees and their dependants to save regularly and to borrow money at reasonable rates. Graduate students on assistantships are eligible for membership. Services provided are free checking accounts with interest, automatic payroll deductions, reduced loan and credit card rates and electronic banking.

Automated Teller Machines are near the University Center in the campus bus service area and are available for several banks.

Bookstores

The Main Bookstore is located in the University Center, 974-3361. University bookstores also has a smaller location in the Art and Architecture Building, 974-3230. The Main Store carries all of the textbooks for the University as well as art and drafting materials. There is also a UC Computer Store located on the second floor of the University Center, 974-3230.

In addition to the campus bookstores there are bookstores located on Cumberland Avenue that carry textbooks used by the University. It would be worth your while, however, to try Edward McKay Books. This is a good used bookstore located in the Knoxville Plaza Shopping Center, 4830 Kingston Pike, 588-0331. They have a wide selection of used books and CD's.

Career Services

Located in Dunford Hall, 974-5435. This facility offers programs and individual assistance to students entering the job search process. CS can assist with preparing a resume or curriculum vita and timing and organizing for an effective job search. CS can also help establish a credential file containing academic records or vitae, and letters of recommendation to be sent to potential employers.

Career Services registrants have access to video conference interviewing, resume access via the World Wide Web, and other state-of-the-art forms of placement assistance. Visit their website at <http://career.utk.edu> or refer to *The Graduate Catalog* for additional information.

Central Ticket Office

Located at 127 University Center. This office handles tickets for many sports and cultural activities on campus and in the community, including football, basketball, Knoxville Symphony and Civic Coliseum events. Theatre tickets for the Clarence Brown Theatre productions and University Theatre productions are sold only at the Clarence Brown Theatre.

Child Development Lab

The University has several child care centers on campus and in Golf Range Apartments that are operated by the Department of Child and Family Studies located in Jessie Harris Building, 115 White Avenue [974-0843]. Child care for infants, toddlers, and preschoolers is available on a very limited basis. Contact the departments for more information on availability and registration.

A complete list of licensed day care facilities can be obtained from the Day Care Licensing Unit, Department of Human Services in Knoxville.

Complementary Tickets

All Theatre Department Graduate Students are invited to the Opening Night of any UT Theatres production. You are usually allowed two tickets. Check with the Box Office, 974-5161 about specific productions and limitations. If you work on a production you are usually allowed two complementary tickets during the run of the play. Check with the Box Office about specifics for any production.

Graphic Arts Service

Located at 2021 Stephenson Drive, 974-5121. Graphic Arts is a full-service copy shop, able to handle high quality copying [with special attention to thesis/dissertation copying], collating, cutting, and drilling. It also provides high quality graphic arts printing. For additional information please visit their website.

Hearing and Speech Center

Located at the corner of Peyton Manning Pass and Phil Fulmer Way, the Hearing and Speech Center offers complete diagnostic and treatment service to all University students with speech and language disorders/differences and/or hearing disorders. Services are available to any student who has paid the full university Programs and Services fee or, if part-time, any student who has paid the optional student health service fee. A fee for special testing may be charged. Telephone [974-5453] Hearing Services or [974-5451] Speech Services.

Legal Aid Clinic

Located at Suite 1505 Cumberland Avenue, 974-2331. Operated by the College of Law with grants from the state and federal governments. It provides legal advice and representation in criminal matters to all students supervised by member of the law school faculty. The students are licensed to practice law by the Tennessee Supreme Court while associated with the Legal Clinic, but must do so in accordance with federal guidelines. Services offered are limited to criminal defense, unemployment benefits appeals and housing cases. Services are offered to indigent/low income members of the community who meet deferral income guidelines. Appointments are required.

Parking

Parking is the subject of more complaints than anything else at the University. The problem is that there is just not enough of it. Remember that your parking tag is not a guarantee of a space, it is merely a hunting license. If you plan to commute to school you should purchase a parking tag. You may purchase a parking tag in the University Center parking office [974-5440], open all year or 2121 Stephenson Drive [974-6031], The tag is good for fall and spring semester only. If you attend summer school you must purchase another tag.

Areas available for parking are limited. To reduce traffic congestion within the campus area, large student parking areas are located on the perimeter of the campus. Free bus service [The T] is provided close to campus and some UT apartments.

Some students park in the Ft. Sanders area and walk from there. This would not be recommended if you were returning to your car late at night. After 5:00 p.m. all spaces are available. You can park in the commuter and staff lots. **Do not park in Handicapped Spaces, or you will be towed. If you park in a restricted parking area be ticketed.**

If you get a ticket you must pay it. You will not be allowed to register, graduate or get a transcript if you do not. If you feel that the ticket is unjust you can appeal it. Appeals must be made to Parking Services on Stephenson Drive.

If you park in the lots without a parking tag you will not only get a ticket for parking there, but you will also be fined for not having your vehicle registered. You can avoid this additional fine by registering your car with Parking Services. This registration is free.

For additional information about the rights and responsibilities of on-campus parking, visit the Parking services website at utk.edu. Type in the "UTK Parking Services" and click onto the appropriate menu bar.

Psychology Clinic

Located at 227 Austin Peay Psychology Building, 974-2164. The Clinic is a training and research facility operated by the Department of Psychology, serving university students and employees. Services include psychological evaluations, individual psychotherapy and counseling, marriage therapy and child therapy.

Student Health Clinic

Located at 1818 Andy Holt Drive, 974-3648. The clinic provides outpatient medical care for all enrolled students who have paid the current health fee, through either the full program and services fee or the optional health fee [for those taking less than a full load]. Primary care physicians may be seen only with an appointment [no walk-ins seen except for urgent care]. A staff psychiatrist is available through referral and appointment. Specialty consultants in dermatology, surgery, and gynecology are seen at the clinic through referral by a staff physician. Referral to other specialists can be arranged at the student's expense. Allergy injections may be received at the campus clinic. Most services at the clinic [except lab work done off campus] are provided to eligible students at no additional cost.

Health Insurance.

Graduate student health insurance information call 974-2264.

Student Counseling Services Center

Located at 900 Volunteer Blvd. 974-2196. The center provides services for individual students and their spouses. Professional counselors in a group or individual setting provide help with educational, personal, social or vocational problems. Individual counseling provides the opportunity to confidentially explore any problems or feelings that are important to the student. Specific goals of individual counseling are agreed upon by the student and the counselor and may include such aims as improved social skills and increased understanding of the student's world. Group counseling offers the opportunity to share and learn from others, improve specific skills, and receive honest feedback and support. Services are also provided for weigh control groups. You can visit their website at: <http://web.utk.edu/~jmyrtle/counsel> for additional information.

The Studio

The studio is digital media laboratory providing Adobe, Macromedia suite, office, QuarkXPress, and other media production tools on both Windows and Macintosh computers.

Workstations are equipped with audio-visual equipment and scanners for conversion of source materials to digital files.

Consultants provide one-on-one assistance at the computers or consultation by source materials to digital files.

The Studio is located at 245 Hodges Library in the Audio-Visual Center. Telephone 974-6396 or log onto studio@zatec.lib.utk.edu for additional information.

Travel Grants

MFA candidates are allotted up to \$1500.00 per year for personal development, but their use is subject to approval by faculty and administration. The amount and kind of money available will vary with individual circumstance and situation. Check with your major professor as to whether support for travel might be available for a specific undertaking. Check with Sharon to see about Graduate Student Travel Award.

UCopy 201

Located at Room 201, University Center, 974-5389, Ucopy is a multipurpose facility providing quick copies, reductions and transparencies.

Video and Photography Center

Located at 91 Communications and Extension Building, 974-3449. The center provides photographic preparation and printing for thesis/dissertation production, film processing and photographic printing.

