PERSONEL NUMBER:

Tenn. Claims Commission Volunteer Registration

UT Department of Theatre • 206 McClung Tower • Knoxville, TN 37996

To: University of Tennessee Office of Risk Management

The following individual intermittently provides volunteer service to the UT Department of Theatre and the Clarence Brown Theatre and should be registered with the University under the provisions of the TN Claims Commission Act of 1984.

Jimmy Brimer
Senior House Manager

To our Volunteers:

The University of Tennessee recognizes the valuable contributions of those persons giving freely of their time and talents for the benefit of the University without compensation. These persons are "VOLUNTEERS" in every sense of the word. The State legislature in the enactment of the Tennessee Claims Commission Act of 1984 recognized the need for the protection of volunteers from legal actions while performing their service on behalf of the University. As such, the volunteers who are registered with the University receive the same civil immunity from liability, as does an employee of the University under the Act. Volunteers under the Claims Commission Act are not covered for Worker's Compensation.

The term "Registered Volunteer" refers to persons who are not employees of the University who provide service to the University in an approved program that are listed and reported to the Division of Claims Administration, State of Tennessee. Student workers and other employees of the University may volunteer their time at the University without registering.

The information provided below is required for registration. This information will be used in strict accordance with the policies and procedures of the University of Tennessee and any applicable local, state, or federal laws. By signing below you, the volunteer, acknowledge having received the above information.

VOLUNTEER NAME _____ SOCIAL SECURITY NUMBER _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL _____ 10-DIGIT PHONE _____

SIGNATURE _____ DATE _____

Volunteer Type (Circle One): **UT Student** **UT Employee (incl. workstudy)**
THEA 100 Student **Other**

Department/Account: **Theatre / E01-1035**

Program Coordinator: **Jimmy Brimer, 865.974.8287**

Name of Program: **Clarence Brown Theatre Ushers and Front of House Staff**

Purpose of Program: **To provide additional staffing for Patron Services for events in the Clarence Brown Theatre, the Lab Theatre, and the Ula Love Doughty Carousel Theatre.**

Activities Engaged in By Volunteer:
Standard Patron Services includes ticket taking, ushering patrons to their seats, serving concessions, and, in the event of an emergency, assisting full-time staff with the evacuation of the theatre(s) in a safe and orderly manner.